

Watertown Police Department

Investigator's IA Check List

- Authorization of IA
- Citizen's Complaint Form (if applicable)
- WPD Complaint Tracking (if applicable)
- Investigative Inquiry (if applicable)
- Summary of Action Sheet
- Notice of Internal Investigation/Alleged Agency Policy Violations
- Notice of Internal Investigative Warning Form(s)
- Notice of Administrative Suspension (if applicable)
- Other relative documents/statements
- Investigator's IA Report
- Witness List with contact information
- Investigator's Notes
- Copy the Completed IA Report to a disk